

## ***Riverside High School Parking Application 2023-2024***

Last Name \_\_\_\_\_ First Name \_\_\_\_\_  
 Student I.D. # \_\_\_\_\_ Grade \_\_\_\_\_

**2023-24 Student Parking Permit Fee: \$25 for two stickers, the second is for an alternate family vehicle.**

**Please make checks payable to Riverside High School and student's name on the bottom left of check. Cash needs to be in an envelope with the student's name.**

Student parking at Riverside High School is determined on a first come first served basis. A student must be **CLASSIFIED as a Sophomore, Junior, or Senior** and have a valid Drivers' License (to qualify for a parking pass at RHS). Students will park **ONLY** in the designated student parking spot. Students are responsible for any and all items left in vehicles parked on school property. All vehicles are subject to search if an administrator feels reasonable suspicion that something or someone inside the vehicle may be in violation of school or county policies. Driving to school is a privilege. Please see the School Discipline Matrix (Consequences Chart) under **Vehicle Parking Violations** and **Improper or Negligent Operation of a Motor Vehicle** for consequences of violating any Kanawha County or Riverside High School rules or policies. In addition to those consequences, parking permits can be immediately suspended or permanently revoked. This includes, but is not limited to:

- **Unsafe Driving**—1<sup>st</sup> offense Loss of Pass for a week—2<sup>nd</sup> offense revoke pass for the year.
- **Going off campus without permission**—1<sup>st</sup> offense Loss of Pass for a week—2<sup>nd</sup> offense revoke pass for the remainder of school year.
- **Going to your vehicle without permission**---1<sup>st</sup> offense Loss of Pass for a week—2<sup>nd</sup> offense revoke pass for a month – 3<sup>rd</sup> offense revoke pass for remainder of school year.
- **Driving to off campus events/programs during the school day without written permission** (i.e. Carver, extra-curricular activities, etc.)--- 1<sup>st</sup> offense Loss of Pass for a week—2<sup>nd</sup> offense revoke pass for the remainder of the school year. Once on parking lot you cannot leave without permission from the administration.
- **Parking outside of the designated student parking area**----1<sup>st</sup> offense Loss of Pass for a week—2<sup>nd</sup> offense revoke pass for the remainder of the school year. Vehicle is subject to towing at owner's expense if the vehicle continues to park on Riverside High School property.
- **Allowing unauthorized students in your vehicle that has not followed RHS sign out procedures.** 1<sup>st</sup> offense Loss of Pass for a week—2<sup>nd</sup> offense revoke pass for the remainder of school year. You cannot sit in the car or allow others to sit in your car once you arrive to school.
- **Repeated violations are subject to loss of parking for the remainder of the school year!**
- **Loss of pass will be in addition to the consequences outlined in the school discipline matrix.**
- The \$25 parking permit fee will be instituted for **ALL** applications. **All fees are non-refundable!**
- **Attendance:** If a student is habitually tardy (10 or more tardies) to school, the pass can be revoked for a week or the remainder of the school year. Driving to school is a privilege and all students need to be in class prior to the tardy bell.

**Towing Policy:** Riverside High School administration reserve the right to tow any unauthorized vehicle that is parked on school property. Students will be warned one time if they violate the parking agreement and it will be documented on a RHS Parking Ticket. An attempt to contact guardians will be made to inform them that their child is parking illegally. Administration and RHS staff will **NOT** be held responsible for damage to the vehicle that the towing may cause.

**If the vehicle is towed, the owner of the vehicle will be responsible for any and all expenses.**

Parking Spot # \_\_\_\_\_

I have read, understand, and agree to abide by all the regulations on this application related to student parking at Riverside High School. I also certify that any vehicle that I will drive onto the campus of Riverside High School will be properly insured and licensed in the state of West Virginia.

Student Signature \_\_\_\_\_

Guardian Signature \_\_\_\_\_

**\*\*\* Please place the sticker on the interior left side of the windshield of your vehicle. Preferably on the bottom left of the windshield above the inspection sticker or on the top left of the windshield below any tint or lettering.**

Student Driver's License # \_\_\_\_\_

Address listed on the Driver's License: \_\_\_\_\_

\_\_\_\_\_

**Primary Vehicle Information**

Make \_\_\_\_\_

Model \_\_\_\_\_ Color \_\_\_\_\_

Year \_\_\_\_\_

Plate # \_\_\_\_\_

**Alternate Vehicle Information (if needed)**

Make \_\_\_\_\_

Model \_\_\_\_\_ Color \_\_\_\_\_

Year \_\_\_\_\_

Plate # \_\_\_\_\_